

23 August 2005

Dear Councillor

DEVELOPMENT CONTROL COMMITTEE

A meeting of the Development Control Committee will be held in the Council Chamber at the Council Offices, London Road, Saffron Walden, on Wednesday 31 August 2005 at 2.00pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Unfortunately parking for visitors is not available. The map overleaf shows public car parks which are all within 5 – 10 minute walk from the office.

Prior to the meeting members will inspect the sites of the following applications:

THE BUS WILL LEAVE THE SAFFRON WALDEN OFFICE AT 10:00am	
10:20am	0982/05/FUL Langley – change of use of barns to industrial use and the erection of a pitched roof office/reception building – Grange Farm for Pelham Structures Ltd.
11.10am	Prior's Green, Little Canfield
11:30am	0923/05/FUL United Reform, Stebbing – conversion of redundant chapel into 7 residential units together with the erection of 4 cottages and 2 open bay cart lodges. Alteration of existing access to highway for vehicular and pedestrian also change of use of land from light industrial to residential – The Old Chapel Mill Lane for Mr D Emery and Mrs Ward.
12:00pm	Black Notley, Braintree
At 1.15 pm there will be a buffet for members.	

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 10 August 2005(attached).
- 3 Business arising.
- 4 Applications withdrawn.

- 5 Schedule of Planning Applications.
- 6 The White Horse Public House, Saffron Walden Development Brief.
- 7 Appeal Decisions
- 8 Planning agreement
- 9 To arrange site visits, if any.
- 10 Any other items that the Chairman considers to be urgent.

At the discretion of the Chairman, agenda items and planning applications may be taken out of the order in which they appear on the papers.

To:- Councillors E C Abrahams, P Boland, W F Bowker, **C A Cant**, J F Cheetham, C M Dean, C D Down, R F Freeman, E J Godwin, R T Harris, S C Jones J I Loughlin, J E Menell and A R Thawley.

Enc: Reports as listed on agenda

Lead Officer: John Mitchell (01799) 510450

Committee Officer: Maggie Cox (01799) 510369

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the

debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttelford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.